

**Montgomery County Opportunity Loan Program (MCOLP)**  
**Loan Pre-Application Form**

**Instructions:**  
Please complete each section to the best of your ability. If you are unsure how to answer a specific section, contact the Montgomery County Commerce Department for assistance and guidance. Once completed, the form can be submitted to the Montgomery County Commerce Department via email to Ms. Catherine Lawrence, Deputy Director - Fiscal Operations, at CLawrenc@montcopa.org.

**Section 1 - Applicant Entity Description**

Applicant Entity: [Legal Entity Name]

Applicant Entity Address:	[Street Address]
	[Street Address]
	[Post Office]
	[Zip Code]

Contact Name:	
Contact Title:	
Contact Email:	
Contact Phone Number:	

**Section 2 - Project Description**

Legal Municipality of the Project Location:

Address of Project Location:	[Street Address]
	[Street Address]
	[Post Office]
	[Zip Code]

Project Description:

Project Financing			Do not place inputs in the shaded boxes.
Funding Source	Funding Amount	% of Project Funding	
Applicant Equity Investment in Project:	\$0.00	#DIV/0!	
[Lender/Bank 1 in Project]:	\$0.00	#DIV/0!	
[Lender/Bank 2 in Project]:	\$0.00	#DIV/0!	
[Lender/Bank 3 in Project]:	\$0.00	#DIV/0!	
Requested MCOLP Amount for Project:	\$0.00	#DIV/0!	
Total Project Costs:	\$0.00		

Expected Start Date:	[MM/DD/YYYY]	Expected Completion Date:	[MM/DD/YYYY]
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**Section 3 - General Eligibility Questions**

Q1 - Is the Applicant Entity and/or its Principals delinquent or in default of any existing private or public loan relating to the Borrower?	[Yes/No]
Q2 - Is the Applicant Entity and/or its Principals current in payment of all applicable federal, state, and local taxes?	[Yes/No]
Q3 - Has the Applicant Entity and/or its Principals had a tax liens against filed against them in the previous thirty-six (36) months?	[Yes/No]
Q4 - Has the Applicant Entity and/or its Principals filed for bankruptcy and/or been discharged from bankruptcy in the previous eighty-four (84) months?	[Yes/No]

**Section 4 - Acknowledgements and Signature**

In submitting this Pre-Application to the Montgomery County Opportunity Loan Program (MCOLP), you acknowledge the following:

- 1) The information contained within the Pre-Application is to your knowledge truthful and accurate.
- 2) Submission of a Pre-Application is not a guarantee that your project is eligible for consideration for funding or a guarantee of funding.
- 3) That you have read the MCOLP guidelines and understand the expectations for the application process, the requirements and eligibility of an application, and the expectations for payment of any and all fees associated with applying for, loan closing, and loan servicing that are part of having a MCOLP loan.

Signature:	
Name:	[Name]
Title:	[Title]
Date:	[MM/DD/YYYY]

